

Criminal Justice Administration
POLS 3600, Fall 2017
T-TH 3:30-4:45, Baldwin 301

PART 1: Instructor & Course Identification

Instructor Name: Bryan Black

Instructor's Contact Information: bblack@uga.edu

Office Hours: Wednesday 11 am – 12pm or by appointment Baldwin Hall Room 418

Course Description

This course examines the people and institutions that make up the American criminal justice system. Specifically, it gives a broad overview of its three major components: law enforcement, courts, and corrections. Individual topics surveyed include the police, arrest, prosecution, plea-bargaining, trials, sentencing, probation, intermediate sanctions, corrections, reentry, challenges in criminal justice, and juvenile justice.

PART 2: Course Policies

Reading

There is one required text for this course:

George F. Cole, Christopher E. Smith, and Christina DeJong, *Criminal Justice in America, 8th ed.*, Wadsworth Cengage. ISBN: 978-1-305-26106-8 (unfortunately, edition matters)

For the most part, readings for this class will come from the required text *Criminal Justice in America* (CJA). However, I will occasionally post readings on ELC.

General Expectations

I expect all students to behave professionally in this class. I will not tolerate disruptive behavior in the classroom, including (but not limited to) talking during lectures, reading newspapers, the ringing of cell phones or pagers, leaving class early, inappropriate or offensive remarks, and personal attacks against other students or the instructor. Although class attendance in lecture is not mandatory, you will be held responsible for all material in the textbooks and in lectures, even if you miss a class. If you are absent, be sure to get the notes from a fellow classmate.

How to succeed in this course

- Be respectful of your own and others' ideas.
- Attend class consistently and keep up with the readings.
- If something is not clear, ask a question. Clarify expectations with the instructor.
- Utilize all resources available to you.
- No cell phones during class, but laptops are fine

Course Grading System, Requirements, and Evaluation

Your final grade will be based on the following assignments:

Attendance	10%
Participation	10%
Exam 1	20%
Exam 2	20%
Exam 3	20%
Exam 4	20%

Attendance: Attendance will be taken at the start of each class. Each student will be granted 2 unexcused absences. After those are exhausted, the student will lose one percent of their attendance grade for each unexcused absence thereafter. For example, a student who attends all classes will receive all 10 percentage points. A student who attended all but 2 classes will also receive all 10 percentage points. A student who missed 3 classes but had a university approved excuse will also receive all 10 percentage points. However, a student who used both “freebies” and had an additional 2 unexcused absences would receive an attendance grade of 8 percentage points.

Participation: You are expected to participate, not just attend this class. In addition, be mindful that having lost of unexcused absences makes it difficult for you to participate. That is, if you do not attend class on a regular basis, it makes it hard to participate in class discussions. This course is combination of lectures and class discussion. Even though good portions of this course is largely lecture based, students are still expected to actively engage with the material in class. This consists of showing up on time, completing assigned readings, participating in any class discussions, and answering questions posed by the instructor. A participation rubric can be found on page 3

Exams: There will be four exam given throughout the semester. Each exam is worth 20%. The first three exams will take place within regular class periods during the semester. *The first exam is scheduled for September 12; the second exam is scheduled for October 5; the third exam is scheduled for October 31.* The final exam will take place during the allocated exam time. *The final exam is scheduled for December 12th.* These exams will consist of multiple choice and short answer questions. Exams will cover material from both the course readings and lectures. All the exam will be non-cumulative.

Missed Exams and Late Work: Missed exams can be made up only in cases of university approved absences, such as travel related to university activities, or extreme circumstances (prolonged illness or death in the family). If you know you will miss an exam, please contact me no later than one week in advance of the exam so other arrangements can be made.

Course grades will be assigned as follows:

A	(93.0 – 100.0)	A –	(90.0 – 92.0)	
B +	(87.0 – 89.0)	B	(83.0 – 86.0)	B – (80.0 – 82.0)
C +	(77.0 – 79.0)	C	(73.0 – 76.0)	C – (70.0 – 72.0)
D	(60.0 – 69.0)			
F	(Below 60)			

***All work must be your own.

PART 3: Course Schedule

Week 1

August 15: Course Introduction and Syllabus

August 17: Chapter 1, CJA

Week 2

August 22: Chapter 1, CJA

August 24: Chapter 2, CJA

Week 3

August 29: Chapter 2, CJA

August 31: NO CLASS

Week 4

September 5: Chapter 3, CJA

September 7: Chapter 3, CJA

Week 5

September 12: Exam 1

September 14: Chapter 4, CJA

Week 6

September 19: Chapter 4, CJA

September 21: Chapter 5, CJA

Week 7

September 26: Chapter 5, CJA

September 28: Chapter 6, CJA

Week 8

October 3: Chapter 6, CJA

October 5: Exam 2

Week 9

October 10: Chapter 7, CJA
October 12: Chapter 7, CJA

Week 10

October 17: Chapter 8, CJA
October 19: Chapter 8, CJA

Week 11:

October 24: Chapter 9, CJA
October 26: Chapter 9, CJA

Week 12

October 31: **Exam 3**
November 2: Chapter 10, CJA

Week 13:

November 7: Chapter 10, CJA
November 9: Chapter 11, CJA

Week 14

November 14: Chapter 11, CJA
November 16: Chapter 12, CJA

Week 15

November 21: NO CLASS THANKSGIVING BREAK
November 23: NO CLASS THANKSGIVING BREAK

Week 16

November 28: Chapter 12, CJA
November 30: Final Exam Review

FINAL EXAM: TUESDAY DECEMBER 12 3:30-6:30 pm

**All dates and assignments are subject to change.*

PART 4: Other Issues

Special Considerations: The University of Georgia makes every effort to provide reasonable and appropriate accommodations to students with disabilities. Students are responsible for providing accurate and current documentation of their disability and for making a written request to the director before receiving accommodations. Students with special needs (disabilities, problems, or any other factors that may affect their performance or that require special instructional strategies) should also make these needs known to the professor/instructor during the first class session. Please Contact Disability Services for more information.

Instructor Availability: Students are at the heart of everything we do at the University of Georgia. I am available to meet with students by appointment if anyone cannot attend my posted office hours. Please email me to schedule a meeting.

Statement on Academic Integrity: Academic integrity is a core value of institutions of higher learning. All students, upon enrolling, must pledge: "I will be academically honest in all of my academic work and will not tolerate academic dishonesty of others." It is your responsibility to avoid plagiarism, cheating, and dishonesty. The university policy on academic integrity is posted at: <http://ovpi.uga.edu/academic-honesty>.

Student Email Policy: All University of Georgia students are encouraged to utilize their UGA email account. Your UGA email account will be the official communications channel for this class. Students are responsible for all information distributed to them through their UGA email account. Students are expected to check it daily.

Withdrawal Policy: Please see the academic calendar on the Office of Registrar's website for dates and deadlines relating to withdrawing from this course.